

Board Member Position Descriptions

Objective:	Overall governance of a theatre company whose mission is to create decolonized theatre spaces to develop and promote black, brown, and intersectional creatives.
Length of Involvement:	24 months
Qualifications	<ul style="list-style-type: none">● Appreciation of the arts and live performance● Availability, time, and capacity to attend board meetings and engage in strategic planning● Strong communication and collaborative skills● Able to participate in a minimum of 2 b current events (shows, workshops, gatherings) a year
Time Commitment:	4-6 hours per month. Board meetings are 8 pm via Zoom on the last thursday of each month.

It's an exciting time to join the b current board! We have secured capacity-building funding to develop a 3-year strategic plan, create a theory of change, review and update all our policies, and enhance our onboarding processes for staff and the board.

b current is committed to creating, nurturing, and presenting new works by black, brown, and intersectional artists. Over the past three decades, we have created space for decolonized theatre and prioritized the safety and creativity of the artists we work with.

We **develop** new works rooted in black, brown, and intersectional artists' cultural, social, and political experiences. We do this through dramaturgy & workshop sessions, public readings, productions, workshop performances, and in-depth training programs for emerging creators.

We **produce** daring and groundbreaking theatre creations, and since inception, we've mounted over a dozen main-stage plays and over 100 other public performances.

b current is committed to providing guidance and assistance to new members, ensuring a smooth transition into their board member role. It's important to note that participation on the Board is voluntary, and there is no financial compensation for their service.

1. **General Purpose** – The mandate of b current's Board of Directors (BOD) is to provide oversight to ensure the company complies with all applicable charitable activity regulations. This includes fiscal responsibility, human resources and mission impact.
2. **Composition and Appointments** – The b current Board of Directors (BOD) consists of:
 - a. The Chair of the Board
 - b. A Vice-Chair
 - c. A Treasurer
 - d. A Secretary
 - e. Additional Board Members
3. **Essential Duties and Responsibilities** – As outlined below, each volunteer board member takes on a leadership role. As a leader, you will be requested to ensure the success of your area in accordance with overall organizational goals related to:

- a. Fundraising and network-building
 - b. Risk Management
 - c. Staff Performance
 - d. Compliance with CRA regulations
4. **Meetings** – Meetings are every month and take place remotely via Zoom. Absence at more than 4 successive board meetings will lead to re-evaluating the member’s position.

5. **Leader Role Descriptions**

Chair

- Runs meetings
- Oversees each Leader area
- Participates in stewardship and fundraising activities
- Develop agendas in collaboration with staff and other board members
- See [here](#) for a more detailed description of the board chair's role

Vice Chair

- Works closely with b current staff on identifying needs of the organization that can be supported by the Board of Directors
- Supports sub-committees of the Board with logistics and documents
- Fills in for the Chair where the Chair is unable to attend.

Treasurer

- Works with staff to ensure books comply with internal policies, external regulations, and best practices
- Facilitates BOD conversations about the financial health of the organization
- Conducts regular forecasting exercises with staff and Board.

Secretary

- Record minutes of meetings
- Distribute minutes of meetings
- Responsible for arranging an alternate notetaker if unable to attend board meeting(a)
- Maintains organization of board files and documentation

All Members

- Participate in network-building, stewardship and fundraising
- Promote programs and performances to your network
- Attend performances
- Review all board materials in advance of meetings

Interested, but unsure if you’re ready to serve on a board? This [article](#) by Evenings + Weekends Consulting is a great resource!